

FOOD PREPARATION FORM

Payment along with this service order should be sent to:

**SHERATON GREENSBORO HOTEL AT FOUR SEASONS /
JOSEPH S. KOURY CONVENTION CENTER**

3121 West Gate City Blvd.
Greensboro, North Carolina 27407
ATTN: ACCOUNTING
Fax: (336) 292-9500

Event: NEW HORIZONS TRADE SHOW

Event Date: JUNE 19, 2019 Booth Number: _____

Exhibitor/Firm: _____

Address: _____

Telephone: _____

Authorized By: _____

Signature: _____ Date: _____

Food to be Prepared: _____

Preparation Instructions: _____

Price is \$160.13 (\$150 + 6.75% NC Sales Tax) per booth for unlimited service.

PAYMENT: Payment must be included with this order form. Payment may be made by cash, check or credit card.

Amount Due: _____ Payment Method: Cash Check Credit Card

Credit Card Type _____ Number _____ Exp _____

Cardholder's Name _____

Cardholder's Signature _____

**Order and pre-payment for requested service must be received prior to
June 3, 2019 in order to guarantee services.**